

**Jefferson County Board of Health  
Meeting Minutes – Wednesday, July 20, 2016  
Jefferson County Health Department – Conference Room  
1541 Annex Road, Jefferson, WI. 53549**

**Call to Order:** D. Schultz, Chair, called the meeting to order at 1:00 p.m.

**Roll Call/Establishment of a Quorum:** Quorum established.

**Board Members Present:** Dick Schultz, Chair; Ed Morse, Vice-Chair; John McKenzie; Don Williams, M.D.

**Board Member Excused Prior to Meeting:** Marie Wiesmann, RN, BSN, Secretary

**Staff Present:** Gail Scott, Director; Diane Nelson, Public Health Program Manager; Ted Tuchalski, Environmental Health; Sandee Schunk, Clerical/Recorder

**Guests Present:** Blair Ward, Corporation Counsel; Anita Martin, Citizens for a Better Environment; Mia Rathkamp, homeowner; Kelsey Spaith, UW Oshkosh Student Nurse

**Certification of Compliance with the Open Meetings Law:** The meeting was properly noticed.

**Approval of the Agenda:** G. Scott requested that agenda item # 10a be moved ahead of the approval of the meeting minutes. The Board agreed to this request.

**Election of Officers – Chair, Vice-Chair, Secretary**

*J. McKenzie nominated M. Weismann as Chair; second by E. Morse; motion carried unanimously.*

*Dr. D. Williams nominated J. McKenzie as Vice-Chair; second by E. Morse; motion carried unanimously.*

J. McKenzie stepped in as Vice-Chair to run the remainder of the meeting.

*D. Schultz nominated E. Morse as Secretary; second by Dr. D. Williams; motion carried unanimously.*

**Agenda Item 10a – Public Health Hazard Citation – Kurt and Mia Rathkamp**

G. Scott discussed the “Notice to Remove a Human Health Hazard” letter in the meeting packet and passed around color photos of the disposal of household pet waste in the south side roadside ditch adjacent to the property located at W1665 Rocky Lane, Sullivan, WI. 53178. It was noted that Mia Rathkamp intended to attend this Board of Health meeting to appeal the citation. It was noted that she could not appeal to the Board of Health as they can only take the issue under advisement. Discussion followed regarding this issue. Ms. Rathkamp arrived at the meeting at 1:15 p.m. Blair Ward, Corporation Counsel, reported to Ms. Rathkamp that the Board of Health cannot dismiss the citation and today was an informational hearing only. Ms. Rathkamp stated her opinions and concerns in depth. It was requested by G. Scott and the Board of Health that Ms. Rathkamp work with T. Tuchalski, Environmental Health, to agree on a date for completion of clean-up and the health issue resolved. Ms. Rathkamp was in agreement with this and exited the meeting at 1:38 p.m.

**Approval of Board of Health Minutes for March 23, 2016**

*Motion by D. Schultz to approve the minutes as written; second by Dr. D. Williams; motion carried unanimously.*

**Communications**

**a. E-Mail Correspondence from State Oral Health Program:**

G. Scott reviewed a copy of the e-mail received by the Community Dental Clinic regarding a visit made by Dr. Mark Moss from WI Department of Health Services. Dr. Moss stated that the Community Dental Clinic’s 2015 annual report may be used as a “Best Practice” model for other safety net dental clinics.

G. Scott reported that the Community Dental Clinic is performing outpatient dental care Fort HealthCare in surgery for patients who need sedation. The dental clinic is currently looking to hire a dentist.

**Public Comment:**

Anita Martin, Citizens for a Better Environment, spoke about the concerns of elevated lead levels in the water in Lake Mills. She reported that citizens are concerned and confused about the safety of the water and requests that a community informational event be set up. G. Scott reported that an event is being planned by the City of Lake Mills. G. Scott reported that the Health Department website does have educational information about lead poisoning posted and the City of Lake Mills also has information posted on their website.

**Review of Health Department Financial Report**

**a. Review and Discussion of Income Statement:**

S. Schunk reviewed the May 2016 “Statement of Revenues & Expenditures Report” included in the meeting packet. The reserve funds available in the 2016 budget in the amount of \$114,973 will be applied to cover any deficit at year end. *Motion by D. Schultz to approve the financial report; second by E. Morse; motion carried unanimously.*

**b. 2017 Budget Development:**

G. Scott reported that the 2017 budget is in process and due to County Finance Department by August 4, 2016. G. Scott reported that the Health Department will not receive a Public Health Preparedness Ebola grant in 2017 resulting in a decrease of funding in the amount \$18,628 and the Public Health Emergency Preparedness grant funding will decrease by \$4,110. The 2017 budget goal, set by the County Administrator, is to submit a level tax levy request. Due to decreased grant funding and increased expenses, the Health Department will request 2017 funding from the department’s reserve fund balance.

**Operational Update of the Environmental Health Program**

**a. Public Health Hazard Citation – Kurt and Mia Rathkamp:** Item previously discussed in this meeting.

**b. Discussion of Meeting with Lake Mills, Department of Natural Resources, Department of Health Services, Environmental/Public Health and City of Lake Mills Water Utility Regarding Lead in Water:**

G. Scott reported that she had contacted the State to inquire if they did testing of water in schools. She was told the testing is expensive, time consuming and the schools would have to bear the cost of repairing pipes if high lead levels were found.

G. Scott reported that the Health Department will do an assessment of the age of the schools and daycares in Jefferson County and contact the local utility offices to check if they do water testing for these facilities.

J. McKenzie questioned why schools would be given the option to test or not in case of the water being contaminated with lead. G. Scott reported that some schools may already test their water for lead and she will check to see if there are grants available for testing school drinking water for lead contamination. Dr. D. Williams agrees that an assessment needs to be done to assure that school drinking water is tested for lead.

G. Scott reported that each lead water test costs approximately \$29 and schools would have to test multiple areas throughout each school depending on the age of the piping in each area of the building.

G. Scott reported that Roy Irving at the Department of Health Services stated that water does not usually contribute as much to elevated blood lead levels as lead-based paint or varnish, lead dust, petroleum, etc. It is the opinion of experts that water contamination is not the highest problem. G. Scott reported that the City of Lake Mills is replacing water mains yearly but some city residents are opting not to pay to have the pipes updated that lead into their houses due to the cost. Lake Mills will pay for the replacement of the pipes going into the homes at a cost of approximately \$ 3,000 but the homeowner must pay the city back.

D. Nelson reported that the Health Department offered to do blood lead testing for the residents of homes with high lead levels in their water. G. Scott e-mailed Paul Hermanson at the City of Lake Mills to obtain a listing of homeowners/residents in order to offer them blood lead testing.

A. Martin (guest) suggested the Health Department do outreach to the local newspapers stating that pregnant women or residents with children contact the Health Department if they are concerned about high lead levels in their water.

G. Scott reported that the City of Lake Mills is planning a Town Hall meeting in the fall of 2016 with information on lead poisoning and discussing the city water lead level statistics.

Next step for the Health Department is submitting general information regarding lead poisoning to the public through newspaper articles and announcing the Lake Mills Town Hall meeting information when it is available.

**c. Discussion and Possible Action on Shipping Charges for Submission of Animals to State Lab of Hygiene for Ruling Out Rabies:**

G. Scott reported that the courier service has changed from Dunham to StatMedEx and there is now a \$15 fee to send an animal to the State Lab of Hygiene for testing (usually bats for rabies testing). The handout in the meeting packet was reviewed. If this fee would have been in effect in 2015 – the cost would have been \$315; to date in 2016 – the cost would be \$165. Discussion followed if the client should be charged the \$15 fee or if the Health Department should absorb this cost. *Motion by Dr. D. Williams to have the Health Department cover the \$15 fee to submit an animal to the State Lab of Hygiene for testing; second by D. Schultz; motion carried unanimously.*

**Discussion of Public Health Preparedness Program**

**a. Review of 2016 Exercises:**

G. Scott reported that the 2016 full-scale statewide exercise called *Miles Paratus* (mock tornado) was held on June 8, 2016. G. Scott was stationed at the EOC (Emergency Operations Center) at the Workforce Development Building and D. Nelson was stationed at Volk Field near Camp Douglas. There were changes that needed to be made due to some confusion at the different locations but overall it was a successful exercise.

**b. 2016 – 2017 Grant Funding Update:**

G. Scott reported the previously discussed decrease in 2017 funding of \$18,628 Ebola grant and decrease of \$4,110 in Emergency Preparedness grant. The handout in the meeting packet of the “Local Public Health Preparedness Contract Objectives” for grant period July 1, 2016 – June 30, 2017 was reviewed.

**Discussion of Public Health Program**

**a. Review of Statistics:**

D. Nelson reviewed the statistical report included in the meeting packet.

**b. Review of Communicable Disease Cases Reported:**

D. Nelson reviewed the report included in the meeting packet. D. Nelson reported that there was a Pertussis outbreak in June and another new case reported yesterday. It was reported that Salmonellosis cases were attributed to backyard poultry flocks. D. Nelson reported that there have been 63 cases of Elizabethkingia in Wisconsin with one case in Jefferson County. The CDC (Center for Disease Control) will be coming to Wisconsin to focus on these cases.

D. Nelson reported that the Health Department is participating in mosquito surveillance with the University of Wisconsin Medical Entomology Lab. Ten mosquito traps have been placed throughout Jefferson County in wet, shaded areas and are being monitored weekly during the months of July and August. The kit is a black plastic cup with a tongue depressor and water. The sticks are checked weekly and placed in a plastic bag and mailed to the Entomology Lab if there are dark spots (eggs of mosquitos) present. Southern counties of Wisconsin were asked to volunteer for this surveillance project. Public education via newspaper articles will be done on the importance of protection from mosquito bites and the safety of insect repellants containing Deet.

**c. Discussion and Possible Action on Acceptance of New Adult Immunization Grant Funding:**

G. Scott reported that the Health Department has been the fiscal agent for the Jefferson County Immunization Coalition and has been offered additional grant funding for “Increasing Adult Immunizations” in the amount of \$5,793. This grant would be included in the same business unit as the previously approved Adult Immunization Grant for Tdap (Tetanus, Diphtheria and Pertussis). *Motion to accept the grant funding of \$5,793 by D. Schultz; second by Dr. D. Williams; motion carried unanimously.*

**Discussion of Monthly Health Department Report**

G. Scott reviewed the monthly department activity report, included in the meeting packet. The report is submitted to Ben Wehmeier, Administrator, on a monthly basis.

J. McKenzie requested that the "Jail Statistical Report" include numbers for past years to show a comparison. D. Nelson reported that the jail staff continues to be overwhelmed with the number of inmates with Heroin and alcohol addictions.

G. Scott reported that there are currently three times as many inmates with addictions compared to 2013 and they are now starting to see an increase in Meth addictions. It was reported that one of the jail nursing staff had to do a Narcan save on an inmate and another inmate was under the influence of Meth and was very aggressive.

G. Scott reported that the Health Department is in a partnership with Jefferson County Human Services providing Vivitrol injections by appointment (for a \$10.00 fee) as ordered by Dr. Haggert. A Memorandum of Understanding (MOU) will be signed by the Health Department and Human Services and clients will receive counseling through Jefferson County Human Services.

The Rock River Free Clinic is exploring partnering with Jefferson County Human Services on having Dr. Rutledge prescribe oral Seboxone for Opioid addiction/recovery. Dr. Rutledge will obtain a special DEA number and training for this service and will be allowed to write 30 prescriptions in the first year and up to 275 prescriptions per year after that.

G. Scott reported that the Health Department will have a car seat safety check event at the Jefferson Fire Department on Friday, July 29<sup>th</sup> by appointment. Free car seats will be available for families in need. The event has been advertised in the newspaper, on the Health Department Facebook site, G. Scott spoke on the local radio station and fliers have been disbursed.

G. Scott reported that "cooling centers" will be opened on July 21<sup>st</sup> and July 22<sup>nd</sup> throughout the county coordinated by Donna Haugom at Emergency Management. The Health Department volunteered to be one of the sites and bottled water will be purchased for any visitors.

**Discussion of Meeting Dates and Times:**

Discussion followed on what day of the week would be best for members to meet. Mondays and Fridays were discussed but it was requested that G. Scott send out an e-mail with some date options for the September and November meetings.

**Adjourn**

*Motion to adjourn the meeting at 2:30 p.m. by D. Schultz; second by Dr. D. Williams; motion carried unanimously.*

Respectfully submitted;  
Sandee Schunk, Recorder